

MINUTES

REGULAR MEETING OF THE GOVERNING BOARD OF THE EMBARCADERO MUNICIPAL IMPROVEMENT DISTRICT

February 8, 2017

CALL TO ORDER

The regular February meeting of the Board of Directors of the Embarcadero Municipal Improvement District was called to order at 7:30 PM by President Pro Tem John Bowman.

ROLL CALL: Directors Bowman, Deacon, Riharb and Soltysik were present. Director Langle was absent.

APPOINTMENT OF PRESIDENT PRO TEM TO PRESIDE OVER THE MEETING: Director Riharb moved to appoint Director Bowman as President Pro Tem. The motion was seconded by Director Deacon.

PUBLIC COMMENT: Residents Chris Carrera, Ronni Allen and Mark Hagen were present. Ronni Allen and Mark Hagen wanted to thank staff for promptly contacting the Sheriff's department to have two homeless people removed from camping behind the entrance bulletin board. Chris Carrera thanked staff for prompt attention to flooding and mud flows on Vereda del Ciervo. Further that County crews cleaned up the streets after EMID cleared the streets and culverts. Mr. Carrera further mentioned that a big sycamore tree at 930 Vereda del Ciervo may be a hazard. Staff was directed to investigate the potential problem.

ACTION CALENDAR:

MINUTES: Director Deacon requested that the minutes be amended to correct spelling errors prior to the meeting. Director Riharb moved to accept the minutes as presented. Director Deacon seconded the motion which passed 4-0.

ALLOWANCE OF CLAIMS: ACTION: A motion to approve the Allowance of Claims in the amount of \$9,118 was made by Director Bowman, seconded by Director Riharb and passed unanimously (4-0).

FINANCE OFFICER'S REPORT: Financial reports were reviewed. The Finance Committee Monday, January 9 to review invoices, checks, bank balances, and account reconciliations. Director Bowman presented the income & expense reports and budget to actual reports. The balance sheets were reviewed.

ACTION: Director Bowman moved to accept the Finance Officer's report. The motion was seconded by Director Riharb. The motion passed unanimously (4-0)

FIRE COUNSEL MEETING REPORT: Director Deacon reported that he attended the Fire Counsel Meeting. The counsel meets monthly. He further reported that he met with representatives of the Fire Fuels Management Team to tour and review EMID land and adjacent forest land in terms of fire safety. The representatives related to Director Deacon that EMID residents are doing a good job of keeping properties clear of brush. They further related that the ranches surrounding our District are planted with citrus and avocados both of which are fire retardant plants. The creek clearance projects should

continue, as dead wood and brush along the sides of the creek could become fuel. Staff will continue to have the creek sides cleared of dead wood and brush.

Fred Tan, Captain – Vegetation Management – recommended that EMID install a Knox Box which would contain a site map, showing addresses, locations of streets, pools and fire hydrants as well as local contact information. Staff suggested that EMID parks and buildings would be available for fire personnel to set up as command post during emergencies. The Tecolote Meadows would serve as a large equipment and helicopter staging area. The Knox Box requires approval of an application.

Escape routes: There may be access to three entries onto and over the Wallover Ranch.

Director Deacon will create the site map, including Farren Road properties. Staff will complete the application.

LETTER FROM CHRIS CARRERA: Mr. Carrera, 1099 Vereda del Ciervo, was present to discuss his requests to EMID and responses by EMID during the recent heavy rains. The recent rains brought mud, water, boulders, tires and trees branches down from the culverts onto Vereda del Ciervo and onto several properties, causing damage to landscaping. EMID responded by contacting County Flood and Roads departments, both of which were unable to respond as they were busy at the El Capitan Ranch area and other local road closures. In an effort to clear upper Vereda del Ciervo to provide ingress and egress for those residents, EMID contacted John Hunt of the Wallover Ranch and Andy Holland. John Hunt brought a crew to help clear culverts and Andy Holland used a tractor to clear the street.

To help mitigate future problems staff was directed to contact the county to inspect the culverts to get advice as to how to keep them clear of debris. Before large rain events staff was asked to contact County Roads and Flood so they are on alert for our area. Street sweeping should be ordered as well.

DIRECTORS REPORTS:

Director Deacon: The Solar Array project will be placed on the May meeting agenda for discussion.

Director Soltysik: The website should be reviewed for content and CC&Rs revised to show the current, steam lined document.

SBCSDA: No report this period.

Motion to adjourn: The meeting was adjourned by a motion made by President Pro Tem Bowman at 9:15 pm.

President

(seal)

Clerk of the Board

