

MINUTES
Board of Directors of the Embarcadero Municipal Improvement District
August 12, 2020

CALL TO ORDER

The Regular August meeting of the Board of Directors of the Embarcadero Municipal Improvement District was called to order at 7:00 PM by President Soltysik. The meeting was held remotely. The remote meeting notice and instructions were posted in three places within the District.

ROLL CALL: Directors Duncan, Deacon, Langle, Menna, and Soltysik were present. Director Deacon arrived at 7:06.

PUBLIC COMMENT: There were three members of the public in attendance. Gay Milligin stated that she was happy to organize the annual canyon clean up and would be willing to participate in cost sharing of the project. A committee was formed to review the invoices to determine what costs were incurred relative to EMID services. The matter will be placed on the September agenda for discussion and action.

Peter Bohley and Michael Taylor who are both running for the two seats to be filled on the Board of Directors in November were also present. Lisa Belussi Rich was also present.

ACTION CALENDAR:

MINUTES: The Board approved the July 8, 2020 regular meeting minutes as submitted on a motion made by Director Soltysik, seconded by Director Langle and passed (4-0).

CANYON CLEAN UP REVIEW: Gay Milligin was present to thank EMID for considering taking responsibility for partial payment of invoices for the annual Canyon Clean Up project of 2020. The project was so well received that the costs tripled. Ms. Milligin has generously gifted EMID residents this service annually for many years. Director Langle stated that EMID should be sure that the expenses EMID might be responsible for must be clearly within EMID Enabling Legislation authority. To make these decisions, a committee was formed to review and summarize the costs/authority nexus to be acted upon at the regular September meeting of EMID.

ADMINISTRATION SALARY REVIEW: The Board decided that a Cost of Living salary increase of 6% be awarded the Clerk/Manager upon a motion made by Director Menna, seconded by Director Soltysik and passed unanimously (5-0). A merit increase was also discussed and will be placed on the September meeting agenda along with Job Performance Review.

DIRECTOR COMPENSATION: Upon a motion made by Director Menna and seconded by Director Soltysik an increase from \$75 per meeting to \$100 per meeting was approved.

ORDINANCE NO. 20-98: First Reading: Director Duncan read into the record Ordinance No. 20-98, increasing Director Fees from \$75 per meeting to \$100 per meeting. The Ordinance was approved by the following called vote:

Ayes: Directors Deacon, Duncan, Langle, Menna and Soltysik

Noes: None

Absent: None

The Ordinance will be posted per regulations and the second reading and adoption will be scheduled for September 9, 2020.

RESOLUTION NO.: 20-398: Records Retention Schedule: The Resolution was reviewed and Director Deacon requested that the document should clearly state that no records relating to any capitol project that may be approved by a future board be destroyed. The Resolution will be revised and placed on the September Board Meeting agenda.

FINANCE OFFICER'S REPORT: Director Menna presented the Finance Officer's report, including information regarding County Treasury Fund, Bank Investments, and Budget FY 2020/2021. \$50,000 was transferred from EMID County Pooled fund to EMID operating checking account.

ALLOWANCE OF CLAIMS:

ACTION: Director Menna moved to accept the AOC in the amount of \$18,780.31. Director Duncan seconded the motion and it passed unanimously (5-0).

SECURITY CAMERA SYSTEM: Director Menna reported that he spoke with Raquel Zick, Santa Barbara Sheriff's Office Public Information Officer, who sent the request for information and guidance on the project to the Special Investigations Unit and will report back next month. Director Duncan will revise the resident survey to gather more local input on the proposed project.

BRIDGE OVER TECOLOTE CREEK: Director Deacon suggested that EMID approach the project as a public safety project and emergency egress in case of fire.

MANAGER'S REPORT: The report was read into the record, including correspondence, regulations compliance and reporting, maintenance and repairs. Records management reorganization project continues.

President Soltysik moved to adjourn the meeting at 8:05 PM.

President

(seal)

Clerk