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Revised: January, 1996; January, 2001; January, 2005; January, 2009, April 10, 2013, November 6, 2018

EMBARCADERO MUNICIPAL IMPROVEMENT DISTRICT PARKS AND FACILITIES POLICY RENTAL AGREEMENT

Community Center

224 Vereda Leyenda
Goleta, CA 93117

Phone: 805-968-5885

email address: emid@emidsb.org

website: emid@emidsb.org

General Policy Statement

Upon direction of the Embarcadero Municipal Improvement District Board of Directors, Parks and Recreation activities promoting the benefit, education, and wellbeing of the community are the priority. The EMID Community Center may be made available for a fee to groups for events, activities and parties consistent with the rules and regulations of the governing board. The minimum fee for use of the Community Center shall be no less than the amount EMID is charged for basic cleaning after such an event. Although EMID does not wish to profit from events, EMID's basic costs should be recovered.

The Embarcadero Municipal Improvement District parks and Recreation facilities will not be made available to any group or organization that promotes discrimination, or has a record of discrimination on the basis of race, creed, color, national origin, gender, marital status, age, sexual orientation, or the presence of any sensory, mental or physical disability.

General Rental Policies and Guidelines

- Application for use of the facilities must be made by the adult over the age of 25 who will be responsible for and in attendance at the activity.
- Reservations will be accepted by phone, email or in person and must be approved of the District manager of the Embarcadero Municipal Improvement District. A deposit may be required at time of reservation.
- Events must end by 10PM.....all noise, (music included) to cease before 9PM
- The facilities, equipment, and rest rooms shall be left in the same condition as found prior to the activity.
- Any decorating or other alterations to the existing facilities will be subject to District manager approval.
- No objects are to be attached to the floors by any method, and no materials may be applied to floors.
- No smoking of any kind is permitted inside the community center.
- Parking is difficult. Please discuss parking options and requirements with the District manager.
- The District manager may request a copy of renter's insurance policies or require EMID be listed as also insured.
- Use of the District tables and chairs is included. Please remove and return all tables and chairs according to specific instructions.
- **A REFUNDABLE Damage Deposit of \$250.00-\$500.00 will be collected at time of reservation and will be returned in full if no damage occurs within ten (10) days of the event. Partial refund may be required to pay for damage.**

Indemnification: The Use shall defend, indemnify and hold harmless the Embarcadero Municipal Improvement District and its officials, employees and agents from any liabilities, judgments, losses, costs or charges (including attorney's fees) incurred by the Embarcadero Municipal Improvement or any of its officials, employees or agents as a result of any claim, demand, action or suit relating to any bodily injury (including death), loss or property damage caused by, arising out of, related to or associated with the use the Community Center by the User or by the User's guests or invitees, except to the extent caused by sole negligence, gross negligence or willful misconduct of the Embarcadero Municipal Improvement District, its officers, employees, or agents.

WAIVER AND ASSUMPTION OF RISK: The user knows, understands and acknowledges the risks and hazards associated with using the Community Center and hereby assumes any and all risks and hazards associated therewith. User hereby irrevocably waives and all claims against the Embarcadero Municipal Improvement District and its officials, employees or agents from any and all claims of liability.

PRIVATE PROPERTY: The user understands that this community center is located in a residential area and will be respectful of the residents and private property. Parking will be allowed only in designated areas. Noise will be kept to a minimum. All trash will be picked up and disposed of in the dedicated trash receptacles. All care will be taken to not disturb surrounding neighbors.

Outdoor Barbeque Patio Area: This area may be used for the quiet enjoyment of adults and children without cost. Reservations are required for parties and events to be sure that there are not conflicts with other activities.

Children's Playground: A public park, there are no reservations or fees required.

Equestrian Riding Ring: For equestrian use only. Not available for use during hot, dusty days.

Tecolote Meadows: For pedestrian, equestrian, dog walking uses. No vehicles allowed without District manager approval. Absolutely no dumping of anything allowed without written approval of District manager.

I have read, understand and agree to all of the terms and conditions of this Agreement.

_____ Responsible Party

_____ Contact Information

RATES AND INVENTORY

Rental Rates: Rates are subject to change at any time without written notice unless an approved reservation has been accepted by the District manager.

- Weddings, Receptions, Parties: \$400.00 - \$1,000.00 depending on activity, number of attendees and length of use time and staff time required.
- Business Meeting/Conferences: \$100.00 per day
- Instructive classes sponsored or co-sponsored by EMID and or EPOA: Determined by event.
- Memorial services or receptions: No charge
- School fundraisers: Staff discretion

Equipment Inventory

- Folding Chairs 175
- Round 60 " Round Tables 7
- Rectangle Folding Tables 6
- Table Cloths (120"x60" Red R) 8
- Tables Cloths (84x60" Red R) 2
- 90" Rounds Red 10
- Card Tables 3
- Meeting Executive Chairs 5
- Coffee Pots 3
- Large Coffee Pots 2
- Tea Pots 1
- Serving plates 3
- Cake/Dessert Platters 2
- Various Bowls
- Various Utensils