

## MINUTES

### REGULAR MEETING OF THE GOVERNING BOARD OF THE EMBARCADERO MUNICIPAL IMPROVEMENT DISTRICT

March 9, 2016

#### CALL TO ORDER

The Regular March meeting of the Board of Directors of the Embarcadero Municipal Improvement District was called to order at 7:30 PM by President Noel Langle.

ROLL CALL: Directors Bowman, Langle, Soltysik, Marotto were present. Director Riharb was absent.

PUBLIC COMMENT: EPOA President, Holly Duncan was present to discuss EPOA matters and activities. The Progressive Dinner is scheduled for May 21. The Directory is still in progress. The clean up dumpster offered by Gay Milligin will be here June 3,4 and 5. Ms. Duncan asked if EMID would rent a chipper and pay a manager to monitor use and if EMID would pay someone to deliver the Newsletter? EPOA provided a wish list of projects to be considered for the budget FY 2016/2017.

#### ACTION CALENDAR:

MINUTES: ACTION: Director Bowman moved to approve the minutes of the February 10, 2016 meeting as presented. Director Soltysik seconded the motion. The motion passed (4-0) by the following called vote:

Ayes: Directors Bowman, Soltysik, and Marotto      Noes: None      Absent: Director Riharb

ALLOWANCE OF CLAIMS: ACTION: A motion to approve the Allowance of Claims in the amount of \$9,736.97 was made by Director Bowman, seconded by Director Marotto and passed by the following called vote: (4-0).

Ayes: Director Soltysik, Director Bowman, Director Langle and Director Marotto

Noes: None      Absent: Director Riharb

LITTLE LENDING LIBRARY: The manager reported that the Girls Scout Project is looking for volunteers to help with design and construction.

BUDGET WORKSHOP: The budget will be increased by 3%. Most of the budget item requests are Park and Recreation related. The list of projects and budgeted amounts will be discussed at the next Budget Workshop. The First Reading of the budget will be held at the May 4 Special Meeting replacing the cancelled May 11 regular meeting as posted. The second reading and adoption will be held on June 8, 2016 at the regular board meeting.

#### MANAGER'S REPORT:

Riding Ring: Lili Walker reported that the "dragger" has been received and has been used with satisfactory results. Water conservation continues to be a priority.

Grounds/Trails Maintenance: Several trees have been removed and brush along the creek will be cleared, palms at center will be trimmed and large specimen palm at entrance was be pruned, two dead walnut trees on parkstrip on Vereda Leyenda were removed and the oaks at same location will be trimmed of dead wood. These projects were completed the week of March 7. Bids will be acquired for proposed projects prior to the next Finance Committee meeting, April 11.

BUDGET WORKSHOP AND HEARINGS SCHEDULE: A budget workshop will be held at the March 9 regular EMID Board of Directors meeting. The second workshop will be held April 13. At that time projects and estimates will be reviewed and discussed. The First Reading of the Budget for FY 2016/2017 May 4. The budget will be approved at the June 8 regular Board meeting.

FINANCE OFFICER'S REPORT: Financial reports were reviewed. The Finance Committee met on Tuesday, March 7, 2016 at which time the invoices, checks, bank balances, and account reconciliations were reviewed. Director Bowman presented the income & expense reports and budget to actual reports. The balance sheets were reviewed.

Action: Director Bowman moved to accept the Finance Officer's report. The motion was seconded by Director Soltysik. The motion passed (4-0) by the following called vote:

Ayes: Directors Bowman, Langle, Marotto and Soltysik. Noes: None Absent: Director Riharb

SBCSDA MEETING REPORT: No report.

BOARD MEMBER COMMENTS: No comments.

ADJOURNMENT: The meeting was adjourned at 9:22 pm.

Approved:

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President

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Clerk of the Board

(seal)

