

MEETING MINUTES
Board of Directors of the Embarcadero Municipal Improvement District
March 13, 2024

CALL TO ORDER

The Regular meeting of the Board of Directors of the Embarcadero Municipal Improvement District was called to order at 7:03 PM by President Taylor.

ROLL CALL

Directors Bohley, Duncan, Defoort, and Taylor were present. Also present was Susie Koesterer, District Manager, and Mark Manion, Legal Counsel. Director Menna was absent.

PUBLIC COMMENT

Art Cockrum appreciated the work that is being done to get the fountain at the entrance operational and noted that Brian Hill has approached the county to recover money for the repair of the culvert on his property.

COMMITTEE REPORTS

INFRASTRUCTURE COMMITTEE

1. County/EMID Joint Projects
 - Calle Real Bike Lane
 - No update. Still expected 2Q24.
 - Drainage Culvert at 1000 Vereda Del Ciervo
 - EMID has requested the partnership agreement from the county. We are expecting to be asked to pay half of \$172,000 for the repair expect the repairs to begin around May 2024.

INFORMATION TECHNOLOGIES COMMITTEE

1. The new laptops for the Manager and Finance Officer have been ordered.

SAFETY COMMITTEE

1. Firewise Sub-Committee
 - The committee is trying to schedule a meeting at the end of March to plan a mock evacuation drill for the canyon.
2. Security Cameras
 - No report.
3. Parking Lot Resurfacing
 - The paving is scheduled for March 14-15.

POLICY COMMITTEE

1. Approval of the IT and Camera Policies was tabled to the April General Meeting so Resolutions can be drafted and included in the approval.

PUBLICATIONS COMMITTEE

1. The messaging in the EPOA Tattler regarding EMID Agendas and Minutes has caused confusion. The residents are looking to the Tattler as the source for meeting agendas instead of the EMID website.
2. Director Taylor will draft an email to the EPOA board requesting specific language be included listing EMID as the source for all EMID documents.

FINANCE OFFICER REPORT

Director Bohley presented on behalf of the finance committee.

ALLOWANCE OF CLAIMS

Director Duncan moved to approve the allowance of claims in the amount of \$33,896.54. This amount did not include the SecurePro invoice on the AOC report that needed to be confirmed. Second by Director Bohley. Approved unanimously (4-0).

BUDGET REVIEW

1. The FY 2023-24 budget discussion was tabled to the April General Meeting pending the Flood Mitigation discussion.

APPROVAL OF MEETING MINUTES

Director Duncan moved to approve the Minutes of the February 14, 2024 General Meeting. Second by Director Bohley. Approved by majority (3-0-1).

BOARD TRAINING SESSION

Cybersecurity: "Phishing" Training was rescheduled for the April General Meeting.

CLOSED SESSION: CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION

Initiation of litigation pursuant to Government Code section 54956.9 (d) (4): (One potential case)

Note: Director Defoort was not present for this part of the meeting due to a potential conflict of interest.

FLOOD MITIGATION COMMITTEE

No action was taken.

INFORMATION CALENDAR

MANAGER'S REPORT

1. The audit has completed. Report is pending.
2. Fountain at the entrance has been cleaned. Finalizing vendor for maintenance.
3. Goleta West Sanitary District will be sending a representative to the EMID Board Meetings going forward.

DIRECTORS'S COMMENTS

1. Director Duncan reported that there will be a canyon garage sale on May 11.

NEXT MEETING AGENDA

- Committee Reports
- Finance Officer's report
- Approval of Resolutions adopting the IT and Camera policies
- Budget Hearings
- Board Training: Cybersecurity "Phishing"

President Taylor adjourned the meeting at 8:43 PM.

APPROVED:

President
(Seal)

Clerk of the Board