

## MINUTES

### SPECIAL MEETING OF THE GOVERNING BOARD OF THE EMBARCADERO MUNICIPAL IMPROVEMENT DISTRICT

November 13, 2013

#### CALL TO ORDER

The Regular November meeting of the Board of Directors of the Embarcadero Municipal Improvement District was called to order at 7:33 PM by President Langle.

#### ROLL CALL

Directors Bowman, Langle, Marotto, Riharb and Soltysik were present.

#### PUBLIC COMMENT

EPOA President, Cindy Armstrong, reported on recent EPOA events and activities.

#### ACTION CALENDAR

MINUTES: ACTION: Director Bowman moved to approve the minutes of the regular October meeting as amended. Director Soltysik seconded the motion and it passed 4-0, with one abstention.

ALLOWANCE OF CLAIMS: ACTION: A motion to approve the Allowance of Claims in the amount of \$9,476.14, was made by Director Bowman, seconded by Director Soltysik and passed 5-0. The Board also approved payment of SWRCB Permit Fee in the amount of \$1,940. This item was not on the allowance of claims, as it was received after the Finance Committee met. The item will be reflected on the December claims report.

A line item will be added to the balance sheet report to more accurately reflect deposits.

STATE WATER RESOURCES CONTROL BOARD: During the last meeting, the EMID Sewer System Management Plan was submitted for discussion and revisions. A committee was formed to review and revise the document. President Langle and the District manager met as that committee October 25 to review the document that was revised by President Langle. The final document was submitted for Board review and approval via Ordinance No. 13-93.

The Second Reading of Ordinance No. 13-93 was held approving the SSMP.

ACTION: Ordinance No. 13-93 was approved by a motion made by President Langle, seconded by Director Bowman. The motion passed by the following called vote:

Ayes: Directors Bowman, Langle, Marotto, Riharb and Soltysik

Noes: None

ANNUAL SEWER CONDITIONS REPORT: The report was received and filed.

FINANCE OFFICER'S REPORT: Financial reports were reviewed. The Finance Committee met on Monday, November 11, 2013 at which time the invoices, checks, bank balances, and account reconciliations were reviewed. Finance Officer, Bowman discussed income & expense reports, balance sheet, and budget to actual reports. \$50,000 will be transferred from County Treasury Pooled Funds.

MANAGER'S REPORT: Various maintenance projects were reviewed. A no soliciting sign, citing EMID Ordinance No. 97-93: was posted on the Bulletin Board to discourage sales people from annoying residents.

101 AT GRADE CRIOSSING PROPOSED CLOSURE: No further correspondence has been received.

SBSDA: No report this month.

ADJOURNMENT: The meeting was adjourned at 9:25 PM.

Approved:

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President

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Clerk of the Board

(Seal)

