

MEETING MINUTES  
Board of Directors of the Embarcadero Municipal Improvement District  
May 8, 2024

CALL TO ORDER

The Regular meeting of the Board of Directors of the Embarcadero Municipal Improvement District was called to order at 7:00 PM by President Taylor.

ROLL CALL

Directors Bohley, Duncan, Menna, and Taylor were present. Also present was Susie Koesterer (District Manager), Mark Manion (Legal Counsel), and Bob Tomas (GWSD).

PUBLIC COMMENT

There was no public comment.

**COMMITTEE REPORTS**

INFRASTRUCTURE COMMITTEE

1. County/EMID Joint Projects
  - Calle Real Bike Lane
    - No update. Still expected 2Q24.
  - Drainage Culvert at 908-930 Vereda Del Ciervo
    - No update.

INFORMATION TECHNOLOGIES COMMITTEE

1. The new laptops have arrived and are being setup.

SAFETY COMMITTEE

1. Firewise Sub-Committee
  - The committee is meeting May 28 to discuss the mock evacuation drill for the canyon.
  - Chipping is scheduled for the week of June 24.
2. Security Cameras
  - The batteries and solar panels were stolen from the Farren Road camera. Director Menna will review available video and file a police report.

FLOOD MITIGATION COMMITTEE

We have received two bids from consultants to develop the work breakdown structure for EMID to maintain and service the storm drain facilities within the district. A third bid is pending.

Emails regarding the current state of the culverts will be sent to the impacted residents and Supervisor Hartman this week.

**FINANCE OFFICER REPORT**

Director Menna presented the finance committee report. He is recommending moving \$200,000 from the general fund to the investment accounts.

**ALLOWANCE OF CLAIMS**

*Director Duncan moved to approve the allowance of claims in the amount of \$23,667.20. Second by Director Bohley. Approved unanimously.*

**BUDGET REVIEW**

1. The first reading of the draft FY 2024-25 general expense budget was reviewed and completed.

**APPROVAL OF MEETING MINUTES**

*Director Duncan moved to approve the Minutes of the April 10, 2024 General Meeting. Second by Director Menna. Approved unanimously.*

**INFORMATION CALENDAR**

**MANAGER'S REPORT**

1. A sinkhole was found by the Community Center. We will have Tierra contracting investigate.
2. State reports are being prepared.

**DIRECTORS'S COMMENTS**

1. Director Duncan reported that the community yard sale will be May 11 with about a dozen participants.
2. Director Bohley reported that the inlet to the culvert at 1000 Vereda del Ciervo should be covered for safety. Susie will have Tierra look at it when they look at the sinkhole.
3. Director Taylor reported that Dan Gibson shared with us that he is having drainage problems that are eroding his hillside. The water is coming from neighboring property and from the (old) Bragg property. This is information only – he is not asking EMID for anything.

**NEXT MEETING AGENDA**

- Approval of Resolution to adopt FY2024-25 budget

President Taylor adjourned the meeting at 8:06 PM.

APPROVED:

\_\_\_\_\_  
President  
(Seal)

\_\_\_\_\_  
Clerk of the Board