

MINUTES
Board of Directors of the Embarcadero Municipal Improvement District
February 8, 2023

CALL TO ORDER

The Regular February meeting of the Board of Directors of the Embarcadero Municipal Improvement District was called to order at 7:03 PM by President Taylor.

ROLL CALL: Directors Bohley, Duncan, Defoort, Menna and Taylor were present. The Clerk of the Board/District Manager was also present.

PUBLIC COMMENT: Resident Bruce Matthews again requested that EMID prepare a letter to County Third District Supervisor, Joan Hartmann, requesting that a proper bicycle path be delineated on Calle Real, continuing the current path Westbound. The Board suggested that residents write letters to the County in support of a bike path.

MINUTES: *The Board approved the January 11, 2023 regular meeting Minutes as edited on a motion made by Director Taylor, seconded by Director Defoort, and passed (5-0).*

BOARD ACTIONS:

The board discussed the roles and responsibilities of the Committees. It was agreed that the committees would provide recommendations to the Board who would then decide on priorities and projects to be included in the budget.

It was also agreed that the Board would investigate contracting a Project Manager to facilitate completion of approved projects.

COMMITTEE REPORTS:

Firewise: Director Duncan reported no update on insurance information. Jim Deacon is creating a calendar of 12 tips, as Rancho Embarcadero is now certified as a Firewise Community.

Security Cameras: Secure Pro as submitted a proposal for upgrades to the system providing for light during Winter months. New solar panels are being installed at the Farren Road site.

Community Center Back Up Generator: The County notified EMID that the permit has been approved. Issuing the permit is still pending and can take 4-6 weeks.

FINANCE OFFICER REPORT:

Director Menna submitted his monthly report. He further reported that the annual audit field work was completed January 31 and the State Controllers Report was filed. The audit continues at the testing level by Bartlett, Pringle and Wolfe, Inc.

ALLOWANCE OF CLAIMS:

ACTION: Upon a motion made by Director Duncan, seconded by Director Bohley, the claims to be paid in the amount of \$20,823.12 were approved unanimously. (5-0)

MANAGER'S REPORT: The manager reported correspondence, maintenance progress, Firewise committee reporting, audit testing, tree trimming/removal. Further, LAFCO suggested that EMID consider the company called Streamline to revise and recreate a more efficient Website.

DIRECTORS' COMMENTS:

Director Bohley reported his discussions with resident Bruce Matthews regarding a potential bike path on Calle Real northbound from the Stop Sign. Questions for Chris Snedden and Gary Smart (County Roads): What is the process for roadway widening? Can EMID partner in such a project?

Director Duncan reported that Tom Bolton suggested that EMID purchase soccer goals.

Director Defoort requested information on the potential web site host and the name of the contact at County Flood Control.

FEBRUARY AGENDA ITEMS:

Safety Committee Report
Cameras and Lighting project updates
Generator project updates
Firewise update
Infrastructure Committee report
Begin Budget Items Discussion
Finance Officer's report

President Taylor adjourned the meeting at 8:43 PM.

APPROVED:

President

Clerk of the Board

(Seal)