

## MINUTES

### REGULAR MEETING OF THE GOVERNING BOARD OF THE EMBARCADERO MUNICIPAL IMPROVEMENT DISTRICT

July 10, 2013

#### CALL TO ORDER

The regular July meeting of the Board of Directors of the Embarcadero Municipal Improvement District was called to order at 7:30 PM by President Langle.

#### ROLL CALL

Directors Bowman, Langle, Riharb, and Soltysik were present. Director Marotto was absent.

#### PUBLIC COMMENT

EPOA President, Cindy Armstrong, reported on recent EPOA events and activities.

#### ACTION CALENDAR

MINUTES: Director Bowman moved to approve the minutes of the regular June meeting as submitted. Director Soltysik seconded the motion and it passed 3-0, with Director Riharb abstaining.

CAL TRANS PROPOSED CLOSURE OF AT GRADE CROSSING: Director Langle volunteered to request information on the time line Cal Trans is using for the project to close the at-grade crossing on the 101 at Rancho Embarcadero. The Board discussed disseminating a survey and or a petition protesting the proposed closure to District residents to be used as part of the EMID position on such a project.

#### TECOLOTE MEADOWS PARK:

- The water meter project will be closed and the water meter activated upon the installation and inspection of a backflow prevention device. The device will be installed before the next EMID meeting on August 14.
- A letter from Ronni Allen proposing ideas for the Tecolote Meadows Park was read and discussed. The Board suggested that a thank you letter be sent to Ms. Allen on its behalf, noting that the park projects are not yet at the point where trees and benches are to be installed. Once a master plan is approved, including understanding the level and kind of use, the ideas set forth in the letter will be considered more closely.

STATE WATER RESOURCES CONTROL BOARD: The SWRCB has determined that EMID must submit separate Sewer Service Master Plan and Emergency Response documents. The document will be written by staff and submitted. If not approved, legal counsel will draft an amendment to the 1983 Sewer Service Agreement between EMID and GWSD to include language sufficient to be approved by SWRCB.

FINANCE OFFICER'S REPORT: Financial reports were reviewed. The Finance Committee met on Monday, July 8, 2013 at which time the invoices, checks, bank balances, and account reconciliations were

reviewed. Finance Officer, Bowman discussed income & expense reports, balance sheet, and budget to actual reports.

ALLOWANCE OF CLAIMS: Upon a motion made by Director Bowman and seconded by Director Langle claims were approved in the amount of \$16,588.97. The motion passed unanimously (4-0).

MANAGER'S REPORT: Various maintenance projects were reviewed.

SBSDA: No report this month.

ADJOURNMENT: The meeting was adjourned at 9:20 PM.

Approved:

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President

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Clerk of the Board

(Seal)

