

## MINUTES

### Board of Directors of the Embarcadero Municipal Improvement District

June 11, 2018

#### CALL TO ORDER

The Regular June Meeting of the Board of Directors of the Embarcadero Municipal Improvement District was called to order at 7:34 PM by President Langle.

ROLL CALL: Directors Langle, Menna, Riharb and Soltysik were present. Director Deacon was absent.

PUBLIC COMMENT: EPOA activities were noted, including Wine Tasting and Children's Summer Events.

#### ACTION CALENDAR:

MINUTES: The Board approved the May minutes as presented on a motion made by Director Riharb, seconded by Director Soltysik and passed (3-0). Director Menna abstained. Director Deacon was absent.

AD HOC COMMITTEE: SAFE WALKING PATHS: Director Riharb reported that County Roads' Engineer, Gary Smart had indicated that the road "fog line" would be placed on the county's maintenance rotation to begin sometime in June. However, efforts to contact him verify actual dates were unsuccessful.

FINANCE OFFICER'S REPORT: Director Soltysik presented the balance sheet and Finance Officer's report. The Finance Committee met on Monday, June 11, 2018.

ALLOWANCE OF CLAIMS: ACTION: A motion to approve the Allowance of Claims in the amount of \$19,401.11 was made by Director Riharb, seconded by Director Soltysik and passed unanimously (4-0).

BUDGET FINAL READING AND ADOPTION FOR FISCAL YEAR 2018/2019: After public and Board review and discussion, the Budget for FY 2018/2019 passed unanimously (4-0) upon a motion made by Director Langle, seconded by Director Riharb.

RESOLUTION NO. 18-391: A Resolution of the Board of Directors adopting the Budget for Fiscal Year 2018/2019 was made via a motion made by Director Soltysik, seconded by Director Riharb and passed by the following called vote:

Ayes: Directors Langle, Menna, Riharb and Soltysik    Noes: None    Absent: Director Deacon

MANAGER'S REPORT: The report was read into the record, including correspondence, maintenance and repairs reports. Tree trimming and removal projects continue. Entrance renewal project continues. Ordinances enforcing parks and recreations facilities rentals and use agreements will be drafted. An Ordinance changing the meeting start time from 7:30 to 7:00 PM will be placed on the next two agendas.

Update on regulations suggestions and compliance:

As of end of year, June 30, 2018, directors and people who do continuing work for the District and are not Independent Contractors, per the IRS, shall be paid as employees assuring proper withholding.

Anyone handling District records has proper certification per Special District Risk Management and Special District Association guidelines.

Current Manager's benefit stipend will be added to payroll (ensuring withholding), but will remain coded to benefit line item account.

SBSDA MEETING: No report.

BOARD MEMBER COMMENTS: None

The meeting was adjourned by President Langle at 8:35 pm.

(seal)

Approved: \_\_\_\_\_  
President

\_\_\_\_\_ Clerk of the Board



