

MINUTES

REGULAR MEETING OF THE GOVERNING BOARD OF THE EMBARCADERO MUNICIPAL IMPROVEMENT DISTRICT

September 14, 2016

CALL TO ORDER

The Regular September meeting of the Board of Directors of the Embarcadero Municipal Improvement District was called to order at 7:32 PM by President Noel Langle.

ROLL CALL: Directors Bowman, Langle, Marotto, and Riharb and Soltysik were present.

PUBLIC COMMENT: EPOA President, Holly Duncan, presented the activities report.

ACTION CALENDAR:

MINUTES: ACTION: Director Soltysik moved to approve the Minutes of the August Regular Meeting as amended deleting mention of the July Finance Officer's Report from the August Finance Officer's report.

ALLOWANCE OF CLAIMS: ACTION: A motion to approve the Allowance of Claims in the amount of \$18,074.10 was made by Director Bowman, seconded by Director Soltysik and passed unanimously (5-0).

FINANCE OFFICER'S REPORT: Financial reports were reviewed. The Finance Committee met on Monday, August 8, 2016 at which time the invoices, checks, bank balances, and account reconciliations were reviewed.

ACTION: Director Bowman moved and Director Soltysik seconded the balance sheet as submitted.

LITTLE LENDING LIBRARY: The girls completed the two libraries and were present to present their final invoices for payment and answered questions from the public. We can store more books inside the center and the manager will change out books monthly. Director Bowman told Ashley, Doni and Maya "the mini library project has reached more people than you realize". The girls further reported that they had learned more from the project than merely construction. They learned how to budget time, be more creative, and embrace the notion of "reduce, reuse, recycle, and repurpose" donated items.

COMMUNITY SERVICE RENTAL AGREEMENT: The revised agreement was reviewed and changed/additions discussed. Director Riharb suggested adding "a public park is located adjacent to the Center and may be used by the public during any event". Further, anyone renting the facility and serving alcoholic beverages is responsible to acquiring an ABC license. Many events will require the renter to provide event insurance to the district.

MANAGER'S REPORT:

Speed Limits and Traffic Calming Project: No report received from County Roads. Emails have been sent with copies to President Langle in the hopes that some answers will be forthcoming.

FLOOR REPLACEMENT PROJECT: The board reviewed flooring color and style options and selected Battleship as the color. The project will proceed once the contract is signed by the Finance Officer and another Director.

BUILDING ADDITION PROJECT: A preliminary design for a proposed storage addition to the East side of the building was presented for review. The design included a possible plan for a pergola on the North side of the building. More in depth information and a scope of work will be completed once approved by the Board.

STREET SIGN RENOVATION PROJECT: During the budget hearings for fiscal year 2016-2017, resident Art Cockrum requested that the street name signs be refurbished and or replaced. Ken Sorghum from Signs by Ken constructed the signs twenty years ago. The manager will meet with Ken to acquire estimate costs to complete the project.

SBCSDA MEETING: Director Langle reported that discussion of the current "Little Hoover Commission's" proposed reorganization of Special Districts was held. CSDA will continue to monitor progress of such legislation.

BOARD MEMBER COMMENTS: Director Bowman commented on a car chase that he was inadvertently involved in, culminating with deployment of a spike strip and subsequent flat tires.

ADJOURNMENT: The meeting was adjourned at 8:40 pm.

Approved:

President

Clerk of the Board

(seal)

