

MINUTES
Board of Directors of the Embarcadero Municipal Improvement District
September 8, 2021

CALL TO ORDER

The Regular September meeting of the Board of Directors of the Embarcadero Municipal Improvement District was called to order at 7:00 PM by President Taylor.

ROLL CALL: Directors were present; Directors Taylor, Bohley, Langle, Menna were present. Director Duncan was absent. Clerk of the Board/District Manager was also present.

MOTION TO APPROVE THE AGENDA ORDER: There were no changes to the order of the meeting.

PUBLIC COMMENT: There were no Public Comments.

ACTION CALENDAR:

MINUTES: The Board approved the August 14, 2021 regular meeting minutes as submitted upon a motion made by Director Bohley, seconded by Director Menna and passed unanimously (4-0).

COMMUNITY SAFETY COMMITTEE REPORT:

1. Phase II of Camera Security Project: Probable Locations of Cameras and Lighting: Farren Road @ Vereda Del Padre, Calle Real @ Farren Road, and main entrance to the Meadows. Director Menna reported that all equipment will be placed on EMID property to include Driver License recognition, incoming/outgoing traffic, and direct vision of the Meadows. A complete definition of scope, mock up, locations will be provided to the Board at its October meeting.
ACTION: A motion to approve a contract with Secure Pro for installation of cameras totaling \$13,432.48 was made by Director Langle, seconded by Director Bohley and passed unanimously (4-0).
ACTION: A motion to approve a contract with Secure Pro to provide lighting for the Meadows in the amount of \$7,082.59 was made by Director Bohley, seconded by Director Langle and passed unanimously (4-0).
2. As adjunct to the Meadows damage/graffiti problems, Farren Road continues to be an area of concern, as criminal activity increases. The Sheriff's Department has been contacted and reports have been made. The Sheriff's Deputies suggest "no parking from dusk until dawn" types of signage. Director Duncan suggested that the Board of Supervisors be asked to approve such signage. Staff was directed to contact Joan Hartman, 3rd District Supervisor, County Public Works (Road Division) for suggestions, and request Incident Reports from the Sheriff's Office, as well as more officer patrols in the District. Long-term solutions, security services and video surveillance, will be discussed at the next meeting.
To that end, staff contacted Supervisor Hartmann who has her staff working on our question of receiving permission to add no over night parking signs on Farren Road and Calle Real. Staff further requested increase Sheriff patrols and increased patrols have begun.

PARKS AND RECREATION POLICY AND PROCEDURES COMMITTEE: No report

EMERGENCY PREPAREDNESS AND FACILITIES COMMITTEE REPORT: Projected costs for a Back Up Generator and U.V. Stations for Community Center for use during emergencies have increased by 20% since receiving the first bids and contracts. The project will be installed in two phases: first, the installation of an external generator that will come on automatically to charge the Community Center, the increased capacity 200 amp circuit breaker panel for and two Electric Vehicle stations.

ACTION: Director Menna moved to approve the contract to install the generator in the amount of \$21,480.04. The motion was seconded by Director Langle and passed unanimously (4-0).

ACTION: Director Menna moved to approve the contract for service upgrade and two E.V. Stations in the amount of \$11,186.00. The motion was seconded by Director Langle and passed unanimously (4-0).

FINANCE OFFICER'S REPORT: Director Menna presented the Finance Officer's report, including information regarding the County Treasury Fund Balance, and Budget Reports for FY 2020/2021. Staff will request \$50,000 transferred to EMID Checking Account.

ALLOWANCE OF CLAIMS:

ACTION: Director Taylor moved to accept the AOC in the amount of \$33,349.54. The motion was seconded by Director Langle and passed unanimously (4-0).

MANAGER'S REPORT: The report was read into the record, including correspondence, regulations compliance and reporting, maintenance and repairs.

OCTOBER AGENDA ITEMS: Items related to District Property Damage/Graffiti, Security, and Parks and Recreation Polices will remain on the Agenda. Community Safety Committee will provide a written definition of and drawing mock ups for locations of lighting and cameras for next meeting. Directors will provide the office with Mission Statements, descriptions, and members of Committees by October 1, 2021.

DIRECTORS' COMMENTS: There were no comments.

President Taylor moved to adjourn the meeting at 8:26 PM.

APPROVED:

President

Clerk of the Board

(Seal)

