

MEETING MINUTES

Board of Directors of the Embarcadero Municipal Improvement District
June 12, 2024

CALL TO ORDER

The Regular meeting of the Board of Directors of the Embarcadero Municipal Improvement District was called to order at 7:00 PM by President Pro Tem Bohley.

ROLL CALL

Directors Bohley, Duncan and Menna were present. Director DeFoort was present via ZOOM. Director Taylor was absent. Also present was Susie Koesterer (District Manager).

PUBLIC COMMENT

There was no public comment.

COMMITTEE REPORTS

INFRASTRUCTURE COMMITTEE

1. County/EMID Joint Projects
 - Calle Real Bike Lane
 - No update. Still expected 2Q24.
 - Drainage Culverts at 908-930 Vereda del Ciervo
 - No update.

Drainage Culvert at 1000 Vereda del Ciervo

- Lash Construction to review and bid partially closing pipe for safety: Meeting June 14
- Sink Hole at 221 Vereda del Ciervo
- Lash Construction to review and send bid for repairs: Meeting June 14

INFORMATION TECHNOLOGIES COMMITTEE

1. A speaker phone should be purchased.

SAFETY COMMITTEE

1. Firewise Sub-Committee
 - Virtual meeting scheduled for June 27

One of eight goals from 2023 has been accomplished. Firewise suggests a three-year plan.

 - Chipping is scheduled for the week of June 24.
 - Goals for 2024: Remind residents of defensible space, create input on Outreach, and recruit volunteers.
 - Dumpsters will be provided in two phases; Trash only dumpsters will be first. Green waste only will be second. Dates to be provided.
2. Security Cameras

- Andy Holland will remove large landscape rock and dirt mound next to the where the Solar Panel and Batteries were before stolen. Once a bid for security fencing is approved, construction of security fencing will begin.

FLOOD MITIGATION COMMITTEE

- Director Bohley asked County Public Works to “maintain a plan to address the flooding issues going forward”, copying Supervisor Hartman.

FINANCE OFFICER REPORT

Director Menna presented the finance committee report. He is recommending \$300,000 be moved from County Pooled Fund 3817 to EMID checking account. \$100,000 to General Fund checking account and \$200,000 to be transferred to the investment accounts.

ALLOWANCE OF CLAIMS

Director Duncan moved to approve the allowance of claims in the amount of \$32,608.00. Seconded by Director DeFoort. Approved unanimously. (4-0).

BUDGET REVIEW

1. The second reading of the draft FY 2025 general expense budget was reviewed and approved by Resolution 24-419 via motion made by Director Duncan. Seconded by Director DeFoort.

Called vote:

Ayes: Directors Bohley, DeFoort, Duncan and Menna.

Noes: None

Absent: Director Taylor

APPROVAL OF MEETING MINUTES

Director Duncan moved to approve the Minutes of the May 8, 2024 General Meeting as amended. Second by Director Menna. Approved (3-0). Director DeFoort abstained. Director Taylor was absent.

INFORMATION CALENDAR

MANAGER’S REPORT

1. Poison Oak to be removed on Vereda del Ciervo.
2. State Compensation Reports are being prepared.
3. Audit Report still not received.

DIRECTORS’S COMMENTS

1. Director Duncan reported that resident Barbara Hill has requested that the area adjacent to the Entrance bulletin board be landscaped.
2. Director Bohley requested a synopsis of agreements with GWSD be provided to the Board.

NEXT MEETING AGENDA

President Pro Tem Bohley adjourned the meeting at 8:15 PM.

APPROVED:

President
(Seal)

Clerk of the Board/Secretary