

MINUTES
Board of Directors of the Embarcadero Municipal Improvement District
June 14, 2023

CALL TO ORDER

The Regular June meeting of the Board of Directors of the Embarcadero Municipal Improvement District was called to order at 7:00 PM by President Taylor.

ROLL CALL: Directors Bohley, Duncan, Defoort, Menna and Taylor were present. Also present was Susie Koesterer, District Manager.

PUBLIC COMMENT: There were no public comments.

MINUTES:

Action:

Regular Meeting May 10, 2023: The Board approved the May 10, 2023 regular meeting Minutes as amended on a motion made by Director Defoort, seconded by Director Duncan, and passed (5-0).

Special Meeting May 15, 2023: The Board approved the May 15, 2023 Special meeting Minutes as presented on a motion made by Director Duncan, seconded by Director Bohley. The motion passed unanimously (5-0).

COMMITTEE REPORTS:

Legal Committee: The Legal Committee began the search/interview process to retain new legal counsel. A one year retainer for Rick Battles' services to help the transition will be signed and returned to Mr. Battles.

Safety Committee:

1. Firewise: Director Duncan reported that EMID has posted signs stating we are a Firewise Community. Firewise will give a presentation at the EMID Center on July 8, advising residents how to make their properties "Firesafe". Individual interviews about specific questions will also be addressed. Jim Deacon, EPOA, along with Director Duncan, will host the Firewise representatives. Firewise will co-ordinate a free yard waste chipping program beginning on July 10.
2. Security Cameras: Secure Pro has installed solar panels to upgrade the power source. These panels will need to be fenced to discourage vandalism. There has been missing data, suggesting a power outage at the Tecolote Meadows cameras. Secure Pro will be asked to repair, add power or explain the outage.

3. Community Center Back Up Generator: The new generator was installed, the sound wall constructed, concrete repairs complete.

Action: Director Duncan moved to approve a budget increase of \$7,500 to the Generator Project for completion. Director Bohley seconded the motion and it passed unanimously (5-0).

Infrastructure Committee:

1. Underground Utilities Project: The Committee recommended ND5's proposal as consultant on a proposed undergrounding of overhead utilities lines project within EMID.
Action: A motion to approve and accept the proposal by ND5 was made by Director Bohley, seconded by Director Duncan and passed unanimously (5-0).
2. Roads and Drainage: The Committee met with Public works and former Flood Control Deputy Supervisor, Maureen Spencer, to discuss working with the County on the drainage problem at 950 Vereda Del Ciervo and continuing the bike path on Calle Real to include the area between the 101 and EMID.
Action: Director Bohley moved to approve \$45,000 in the 2023/2024 Fiscal Year Budget to redesign the roadway storm drain culvert with County Public Works. The motion was seconded by Director Duncan and passed unanimously (5-0).

POLICY COMMITTEE

CC&Rs: The recorded Original document will be mailed to all District residents.

BUDGET FY 2023-2024: The Final Budgeted amounts were approved by the Board.

Action: RESOLUTION NO: 23-415: Director Duncan moved that the Budget for FY 23/24 in the amount of \$713,200, be approved and accepted via Resolution No. 23-415. The motion was seconded by Director Bohley and passed by the following called vote:

Ayes: Directors Bohley, Defoort, Duncan, Menna and Taylor

Noes: None

Absent: None

FINANCE OFFICER REPORT: Director Menna submitted his monthly reports.

ALLOWANCE OF CLAIMS:

Action: Upon a motion made by Director Taylor, seconded by Director Defoort, the claims to be paid in the amount of \$40,383.76 were approved unanimously (5-0).

MANAGER'S REPORT: Gardening contracts and projects were reviewed scheduled. Three street signs to be replaced. County and State reports completed.

DIRECTORS REPORTS: No reports.

NEXT MEETING AGENDA ITEMS:

South Coast Habitat Restoration Presentation

Legal Counsel Report

Safety Committee Report

Cameras and Lighting project updates

Generator project updates

Firewise update

Infrastructure Committee report

Finance Officer's report

President Taylor adjourned the meeting at 9:05 PM.

APPROVED:

President

(Seal)

Clerk of the Board