

MINUTES
Board of Directors of the Embarcadero Municipal Improvement District
October 12, 2022

CALL TO ORDER

The Regular October meeting of the Board of Directors of the Embarcadero Municipal Improvement District was called to order at 7:00 PM by President Taylor.

ROLL CALL: Directors Bohley, Duncan, Langle and Taylor were present. Director Menna was absent. The Clerk of the Board/District Manager was also absent. In her place, Keri Garrett was present to take minutes and manage the records.

PUBLIC COMMENT: There were no public comments. Resident Filip DeFoorte was present.

MINUTES: *The Board approved the September regular meeting Minutes as presented on a motion made by Director Duncan, seconded by Director Langle and passed unanimously (4-0)*

ACTION CALENDAR:

COMMUNITY SAFETY COMMITTEE REPORTS:

Firewise Committee: The Firewise Committee will meet either Monday, October 17 or Wednesday, October 26. No survey update this meeting.

Additional Fire Hydrants: Director Duncan reported that she is acquiring information on fire hydrant placement and get more information about the "Firewise" program as it relates to EMID fire prevention programs.

Camera Security Project: No report this period.

Back Up Generator at the Community Center Project: No report this period.

POLICIES COMMITTEE REPORTS:

CC&Rs: The Third Revised and Amended Covenants, Codes and Restrictions Document, as amended, has been sent to legal counsel for final review and recording. Once recorded, the document will be mailed to all property owners in the District. No further report this period.

PARKS AND RECREATION POLICY: The Committee will discuss drafting a complaint policy as part of the Community/EMID Parks and Recreation Policy.

SECURITY CAMERA ACCESS POLICY: A draft of the Security Camera Access Policy has been completed and will be presented to the Board at the November regular meeting.

INFRASTRUCTURE COMMITTEE REPORT: Director Bohley reported that no formal bid process has been completed, yet.

BOARD ELECTION: Filip De Foorte was present to reiterate his interest in being appointed to the vacant Board seat. Third District Supervisor, Joan Hartmann, will send procedure to the Board for the appointment to fill the vacancy. Once received, President Taylor will forward the information and paperwork to pending Board member applicants.

FINANCE OFFICER'S REPORT: Director Bohley presented the Finance Officer's report for October, 2022. He specifically discussed the possibility of investing 1.5 M of the EMID funds currently held in the Santa Barbara County Pooled Investment Fund into CDs at Fidelity Investments. These investments would be staggered and short term. More information will be reported at the next regular EMID meeting.

ALLOWANCE OF CLAIMS: The manager was directed to provide to the Board a monthly breakdown of GWD water bills.
Action: Upon a motion made by Director Bohley, seconded by Director Duncan, the Allowance of Claims was approved in the amount of \$16,295.96. The motion was approved unanimously. (4-0).

MANAGER'S REPORT: No report this period.

DIRECTORS' COMMENTS: No comments this period.

NOVEMBER AGENDA ITEMS:

Safety Committee Report

Cameras and Lighting project updates

Generator project updates

Firewise update

Policies Committee Report

CC&Rs Policy and Procedure Document Recording

Security Camera Access Policy

Parks and Recreation Policy additions – complaint form(s)

Infrastructure Committee report

Finance Officer's report: Fidelity Investments information

Bike Safety on Calle Real

President Taylor adjourned the meeting at 8:35PM.

APPROVED:

President

Clerk of the Board

(Seal)