

MINUTES
Board of Directors of the Embarcadero Municipal Improvement District
January 11, 2023

CALL TO ORDER

The Regular January meeting of the Board of Directors of the Embarcadero Municipal Improvement District was called to order at 7:00 PM by President Taylor.

ROLL CALL: Directors Bohley, Duncan, Langle, Menna and Taylor were present. The Clerk of the Board/District Manager was also present.

PUBLIC COMMENT: No public were present.

PRESENTATION: Eric Outen, our Secure Pro technician gave a video presentation of our Secure Pro system. Summary:

- Hardware break-down by location: The cameras record motion and captures license plates. At 15 Vereda Leyenda there are four cameras, two on each side looking both directions. On Farren Road there are three cameras providing four views with one 360 degree multi view. All are powered by a battery back up.
- What does the system do?
Scheduled snapshots twice daily that are uploaded to the Observables Portal.
The IOBOT watches continuously. When motion occurs cameras begin recording continuously until motion stops.
- Motion clips are stored, generally for 90 days.
- Motion clips may be requested via the Observables Portal through user interface.
- As vehicles are identified, License Plate Recognition analyzes the clip and uploads the plate number with a corresponding snapshot to the Observables Portal.

CAMERA POLICY: The camera maintenance/use policy will be updated by the new Policies Committee to provide how to notify the Sheriff's Department for action to be taken.

MINUTES: *The Board approved the December 14, 2022 regular meeting Minutes as edited on a motion made by Director Bohley, seconded by Director Menna, and passed (4-0), with Director Defoort abstaining.*

OATH OF OFFICE: New Director Defoort took the Oath of Office and was Sworn in as Director of the Embarcadero Municipal Improvement District.

ELECTION OF OFFICERS FOR CALENDAR YEAR 2023: The Board elected the following slate of Officers:

President: Director Michael Taylor

Vice President of External Affairs: Director Pete Bohley

Vice President of Internal Affairs: Director Holly Duncan

Secretary: Director Filip Defoort

Finance Officer: Director Tom Menna

Action: The Officers for 2023 were elected via a motion made by Director Bohley, seconded by Director Defoort and passed unanimously. (5-0)

APPOINTMENT OF STANDING COMMITTEES:

Finance Committee: Directors Menna and Bohley

I.T. – Office Committee: Directors Bohley and Defoort

Legal Committee: Directors Taylor and Defoort (President and Secretary)

Publications Committee: Directors Duncan and Taylor

AD HOC COMMITTEES: (specific project/purpose committees)

Safety: Directors Duncan and Menna

Infrastructure: Directors Bohley and Defoort

Policies: Directors Taylor and Defoort

Facilities: Directors Duncan and Bohley

ACTION CALENDAR:

COMMUNITY SAFETY COMMITTEE REPORTS:

Firewise Committee: The committee reported that EMID has been accepted into the Firewise Committee organization. Director Duncan reported that she has contacted insurance companies to find what advantages and price break options might be forthcoming as a community for being part of Firewise. More information to come.

Back Up Generator at the Community Center Project: The County continues to require more information for the final permit.

FINANCE OFFICER REPORT: Director Menna submitted his monthly report. He further reported that the annual audit field work will begin this month.

ACTION: Upon a motion made by Director Menna, seconded by Director Bohley the claims to be paid in the amount of \$13,521.88 were approved unanimously. (5-0)

MANAGER'S REPORT: The manager reported correspondence, maintenance progress, and flood control project delay, and Firewise committee reporting, audit field work dates, Frontier progress.

DIRECTORS' COMMENTS:

Director Menna reported on the recent rains and debris flow in Tecolote creek.

Director Bohley reported his discussions with resident Bruce Matthews regarding a potential bike path on Calle Real northbound from the Stop Sign, as there is very little room for cars and bikes to travel safely. Question for Chris Snedden and Gary Smart (County Roads); What is the process for road widening?

FEBRUARY AGENDA ITEMS:

Safety Committee Report
Generator project updates
Firewise update
Infrastructure Committee report
Begin Budget Items Discussion
Finance Officer's report

President Taylor adjourned the meeting at 9:05 PM.

APPROVED:

President

Clerk of the Board

(Seal)