

MINUTES
Board of Directors of the Embarcadero Municipal Improvement District
September 9, 2020

CALL TO ORDER

The Regular September meeting of the Board of Directors of the Embarcadero Municipal Improvement District was called to order at 7:00 PM by President Soltysik. The meeting was held remotely. The remote meeting notice and instructions were posted in three places within the District.

ROLL CALL: Directors Duncan, Deacon, Langle, Menna, and Soltysik were present.

PUBLIC COMMENT:

Peter Bohley and Michael Taylor who are both running for the two seats to be filled on the Board of Directors in November were also present.

ACTION CALENDAR:

MINUTES: The Board approved the August 12, 2020 regular meeting minutes as corrected on a motion made by Director Duncan, seconded by Director Deacon and passed unanimously (5-0).

CANYON CLEAN UP REVIEW: Director Menna reported that he reviewed all 118 invoices and found some were duplicates and or past due. Pursuant to Board direction that any portion of invoices to be paid by EMID would be easily tied to EMID services as stated in EMID Enabling Act, in this case related to Fire Safety (Green waste only), and only those charges would be considered for payment by EMID. To correctly calculate, he created a spreadsheet reflecting invoice amounts to be paid by EMID: Marborg Invoices: Green waste only totaling: \$11,929.99. All spreadsheets showing clearly which invoices and portions thereof were reimbursed by EMID will kept in EMID files.

Action: Director Duncan moved that EMID will reimburse Gay Milligin \$11, 939.99 for her contribution to the District Fire Safety Project known as "Canyon Clean Up". Director Deacon seconded the motion and it passed unanimously. (5-0).

PARKING COMPLAINT: The owners of EMID Lot 19 requested that EMID intervene on their behalf in their complaint that their tenant not allow guests to park over night at the Entrance Bulletin Board property. After discussion, the EMID Board tabled the matter without action, citing that the area in question is County of Santa Barbara property and, therefore, EMID does not have authority to limit parking. The County has authority to cite vehicles after 72 hours.

BRIDGE OVER TECOLOTE CREEK: Director Deacon met virtually with Peter Bohley, Gina Fischer, Scott McGolpin, and Chris Sneddon (County Transportation) to discuss the feasibility of revisiting a joint project to build a bridge over Tecolote Creek. The original project was tabled in 2007. The discussion notes and summary will remain on file, but the Board decided to table the discussion to provide time for further research into possible funding sources, including grants for fire safety.

SECURITY CAMERA SYSTEM: Director Menna reported that he met with a Sheriff's Office representative who had experience patrolling the District and who suggested that motion activated camera systems with night vision and high resolution are preferred and that facial recognition features are not reliable. Further, that automated license plate recognition and collating capability software are best. He recommended cameras at the both Vereda Leyenda Entrance and Farren Road at Vereda Del Padre. Further discussion will be held after the surveys are collated, next meeting (October 14).

ADMINISTRATION SALARY REVIEW: The Board decided that a Cost of Living salary increase of 6% be awarded the Clerk/Manager upon a motion made by Director Menna, seconded by Director Soltysik and passed unanimously (5-0). A merit increase was also discussed and will be placed on the September meeting agenda along with Job Performance Review. This item was tabled to the October meeting.

ORDINANCE NO. 20-98: Second Reading: Director Duncan read into the record Ordinance No. 20-98, increasing Director Fees from \$75 per meeting to \$100 per meeting. The Ordinance was approved by the following called vote:

Ayes: Directors Deacon, Duncan, Langle, Menna and Soltysik

Noes: None

RESOLUTION NO.: 20-398: Records Retention Schedule: The Resolution was revised to state clearly that no records relating to any capitol project that may be approved by a future board be destroyed. The Resolution was approved by a motion made by Director Deacon, seconded by Director Langle and passed by the following called vote:

Ayes: Directors Deacon, Duncan, Langle, Menna and Soltysik

Noes: None

FINANCE OFFICER'S REPORT: Director Menna presented the Finance Officer's report, including information regarding County Treasury Fund, Bank Investments, and Budget FY 2020/2021.

ALLOWANCE OF CLAIMS:

ACTION: Director Menna moved to accept the AOC in the amount of \$12,365.24. Director Duncan seconded the motion and it passed unanimously (5-0).

MANAGER'S REPORT: The report was read into the record, including correspondence, regulations compliance and reporting, maintenance and repairs. Records management reorganization project continues.

President Soltysik moved to adjourn the meeting at 8:10 PM.

President

Clerk

(seal)